

Meeting	COALVILLE SPECIAL EXPENSES WORKING PARTY
Time/Day/Date	6.30 pm on Tuesday, 19 June 2018
Location	Council Chamber, Council Offices, Coalville
Officer to contact	Democratic Services (01530 454512)

All persons present are reminded that the meeting may be recorded and by attending this meeting you are giving your consent to being filmed and your image being used. You are kindly requested to make it known to the Chairman if you intend to film or record this meeting.

The Monitoring Officer would like to remind members that when they are considering whether the following items are exempt information under the relevant paragraph under part 1 of Schedule 12A of the Local Government Act 1972 they must have regard to the public interest test. This means that members must consider, for each item, whether the public interest in maintaining the exemption from disclosure outweighs the public interest in making the item available to the public.

AGENDA

Item	Pages
1. APPOINTMENT OF CHAIRMAN FOR ENSUING YEAR	
2. APPOINTMENT OF DEPUTY CHAIRMAN FOR ENSUING YEAR	
3. APOLOGIES FOR ABSENCE	
4. DECLARATIONS OF INTEREST	
5. MINUTES OF THE PREVIOUS MEETING	
To confirm the minutes of the meeting held on 24 April 2018	3 - 10
6. COALVILLE SPECIAL EXPENSES WORKING PARTY TERMS OF REFERENCE	
Report of the Head of Community Services	11 - 12
7. 2018/19 EVENTS UPDATE	
Report of the Cultural Services Team Manager	13 - 18

8. CAPITAL PROJECTS UPDATE

Report of the Leisure Services Team Manager **19 - 22**

9. COALVILLE SPECIAL EXPENSES 2017/18 OUTTURN & CAPITAL PROGRAMME 2018/19 FUNDING

Report of the Head of Community Services **23 - 26**

10. DATES OF FUTURE MEETINGS

Tuesday, 16 October 2018
Tuesday, 18 December 2018
Tuesday, 16 April 2019

Circulation:

Councillor J Geary
Councillor R Adams
Councillor N Clarke
Councillor J Cotterill
Councillor D Everitt
Councillor J Legrys
Councillor P Purver
Councillor M Specht
Councillor M B Wyatt

MINUTES of a meeting of the COALVILLE SPECIAL EXPENSES WORKING PARTY held in the Board Room, Council Offices, Coalville on TUESDAY, 24 APRIL 2018

Present: Councillor J Geary (Chairman)

Councillors N Clarke, J Cotterill, D Everitt, J Legrys, P Purver, M Specht and M B Wyatt

Officers: Mr J Knight, Mrs W May, Mr P Sanders, Mrs R Wallace and Mr J Newton

23. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor R Adams.

24. DECLARATIONS OF INTEREST

Councillor M B Wyatt declared a non-pecuniary interest in any reference to Coalville Town Centre as a business owner.

Councillor J Geary declared a non-pecuniary interest in 7 – Capital Projects Update as a regular supporter of Coalville Town Football Club and a founder member of Mantle Lane Arts.

Councillor J Legrys declared a non-pecuniary interest in any reference to Hermitage FM due to his voluntary involvement with the organisation.

25. MINUTES OF THE PREVIOUS MEETING

Consideration was given to the minutes of the meeting held on 11 January 2018.

It was moved by Councillor J Legrys, seconded by Councillor N Clarke and

RESOLVED THAT:

The minutes of the meeting held on 11 January 2018 be approved and signed by the Chairman as a correct record.

26. MARLBOROUGH SQUARE UPDATE

The Head of Planning and Infrastructure gave a presentation to Members, providing an update on the current plans and position of the development of Marlborough Square.

Councillor M B Wyatt was happy with the proposed free parking spaces on James Street as he believed it would help to regenerate the area which has struggled since the introduction of the parking charges. He was also impressed with the designs and the proposal to hold events in the square. He suggested that the bus shelters be utilised for advertising to generate income. Overall Councillor M B Wyatt welcomed the proposals and had received good feedback from local businesses and residents.

Councillor M Specht asked how the taxi company had responded to the consultation as the proposals included a significant reduction in parking for taxis during the daytime. The Head of Planning and Infrastructure confirmed that the response was positive as the peak time for business was in the evening and the bus stops would be available for the taxis during this time. He added that there was not currently a formal agreement for the taxis to park outside of the rank and this happened predominantly around the driver's lunch break, therefore alternative arrangements would have to be made by the drivers in future.

Councillor M Specht asked if there were plans for more attractive lighting in the evening to make the area comfortable for people to use, as he felt the current lighting was not appropriate. The Head of Planning and Infrastructure would discuss the matter further as part of the coming conversations with Leicestershire County Council regarding the cabling required for the scheme.

Councillor J Legrys reported that he had attended one of the engagement events and believed there was no real objection to the proposals. He asked officers to take note of a number of points that were raised from local residents, one being the desire for the installation of public toilets which he accepted was unlikely, and also the possibility of using the pavements elsewhere in Coalville once they were removed. He confirmed that there was cross party support for the scheme and he felt it was desperately needed to regenerate the area, although he was personally unconvinced by the proposed timescale for completion. He also asked officers to seriously consider the road crossing facilities to ensure they were adequate.

Councillor D Everitt enquired into the response of the nursery to the consultation as he is aware of the difficulties at drop off and pick up times. The Head of Planning and Infrastructure confirmed that there were no objections from the nursery as they believed the free parking spaces available would be utilised by parents. He added that all of the surrounding businesses who were already engaged with the scheme had supported the proposals.

Councillor P Purver asked if the residents of Margaret Street had been consulted as the proposals would affect their route home. The Head of Planning and Infrastructure reported that officers had not engaged specifically with Margaret Street residents but he felt that reasonable steps had been taken to raise awareness of the proposals with engagement events, social media and the website. The Chairman added that as the proposals had been ongoing for twelve months, he felt it would be difficult for local residents to not be aware of the plans.

The Chairman commented that he was one hundred percent behind the proposals but his main concern was the management of public safety at events that could attract a high number of people. He stressed the importance of having the appropriate risk assessments and plans in place to ensure the safety of the public, especially with the increase in attacks involving vehicles. Councillor M B Wyatt pointed out that all council events were required to have the appropriate risk assessments undertaken and he was confident that it would form part of the planning process by officers. The Chairman accepted the comment and asked officers if it was possible for the working party to see the assessment documents. The Cultural Services Team Manager confirmed that risk assessments were undertaken each year for every event, she also added that regular meetings were held to discuss such matters. She suggested that due to the nature of the planning process for events and the timing of the working party meetings, it would be more appropriate to share the documents by email rather than at the meetings. All agreed.

The Chairman thanked the Head of Planning and Infrastructure for his attendance and the update provided.

27. MEETINGS OF THE WORKING PARTY

The Head of Community Services reported that following the question being raised by Members regarding public attendance at the meetings of the working party, the Legal Team had advised that there was no reason why the meetings could not be held in public.

All Members agreed that due to the nature of the meeting, it would be prudent to open the meeting to the public and be held in the Council Chamber which was more accessible.

The Head of Community Services agreed to amend the Terms of Reference to reflect the change and bring it to the next meeting for confirmation.

It was moved by Councillor M B Wyatt, seconded by Councillor J Geary and

RESOLVED THAT:

Future meetings of the working party be open to the public and take place in the Council Chamber.

28. 2018/19 EVENTS UPDATE

The Cultural Services Team Manager presented the report to Members, highlighting upcoming events and allocated budget and status.

St George's Day

The Cultural Services Team Manager reported that the flags had been flying around Coalville but had noticed that those at the Clock Tower were in poor condition and had therefore arranged for them to be replaced immediately. Councillor M B Wyatt requested a larger flag for the top of the Clock Tower to make it more visible. The Cultural Services Team Manager agreed and confirmed it was currently being considered. In response to a question from Councillor J Legrys, the Cultural Services Team Manager confirmed that the scheduled works to the Clock Tower would result in the removal of the flag pole. She added that a bracket would also be installed to allow a temporary flag pole to be erected on certain occasions.

Music and Picnic in the Park

The Cultural Services Team Manager reported that the event was currently on schedule with all elements booked and local people engaged. She also informed Members that 'Art in the Park' would return, whereby Coalville schools would decorate boards which would be displayed in the park for the weekend. These would then be displayed in the community garden area through the summer months.

Coalville by the Sea

The Cultural Services Team Manager reported that the event was scheduled for Friday 3 and Saturday 4 August which had been extended to cover two days based on feedback regarding the popularity of the event.

Christmas in Coalville

The Cultural Services Team Manager reported that planning for the event had commenced and was currently ahead of schedule with key elements in place. She announced that the next meeting of the Events Sub Group was to be held on 25 September and would be heavily focused on the Christmas events.

In response to a question from Councillor J Legrys, the Cultural Services Team Manager stated that the new Coalville events poster was currently being worked on and would be distributed to shops in May.

Coalville Commemorates

The Cultural Services Team Manager informed Members that an artist had been appointed and the concept sketches as at appendix 2 of the report had been shared prior to the meeting. She added that the planning application would be submitted by the end of the week and a meeting had been scheduled with the Whitwick branch of the Royal British Legion to discuss the plans.

With the outcome of the funding application to Bardon Hill Quarry Community Fund not known until 31 May 2018, the Cultural Services Team Manager asked the working party if they would consider allocating up to £8,000 from balances if required to ensure that the project could be progressed to meet the completion deadline. It was moved by Councillor N Clarke, seconded by Councillor J Geary and

RESOLVED THAT:

Up to £8,000 from balances be allocated to cover the shortfall in budget to progress the project to meet the completion deadline.

Councillor J Legrys commented on the amount of equipment that would be on memorial square during the maintenance work on the Clock Tower and stressed the importance of making sure plans were managed to avoid clashes with events. The Cultural Services Team Manager assured Councillor J Legrys that officers were very mindful of the schedule of works and it was being very closely managed. Councillor J Legrys asked that this information be passed onto the veterans to ease their concerns.

It was moved by Councillor J Legrys, seconded by Councillor N Clarke and

RESOLVED THAT:

- a) The progress update be noted.
- b) The progress of the commemorate artwork for the centenary of the end of World War 1 be noted.

29. CAPITAL PROJECTS UPDATE

The Leisure Services Team Manager presented the report to Members and provided an update on ongoing projects.

Owen Street Recreation Ground

The Leisure Services Team Manager reported that the procurement process for the refurbishment of the floodlights had been completed and the contract had been awarded to OLighting Ltd. Work would also need to be undertaken on the distribution of the power supply to ensure that it was adequate, this was currently being quoted for.

A planning application for the installation of the radio transmitter had been approved, along with the variation of the lease with the football club and written consent from the Council, therefore the delivery of the project was now with Hermitage FM and Coalville Town Football Club. Therefore the item would be removed from future reports. Councillor J Legrys added that Leicestershire County Council DLO was also involved in the delivery of the project.

Thringstone Miners Social Centre Training Pitch

The Leisure Services Team Manager reported that planning approval had been given for both the fencing and the footpath diversion. At the last meeting of the Board of Trustees, a number of issues were highlighted regarding the financial stability of the football club, therefore the training pitch project would not be progressed until the issues had been resolved.

Coalville Forest Adventure Park

The Leisure Services Team Manager reported that improvement works had commenced and at the end of summer, there would be additional planting undertaken in partnership with CEP, plus the creation of an additional path.

Mobile Vehicle Activated Signage

The Leisure Services Team Manager informed Members that despite a number of teething issues, the signage was now operational. Therefore the item would be removed from future reports. At the request of Councillor N Clarke, it was agreed for the schedule of the signage positions to be re-circulated to Members.

Melrose Road Recreation Ground, Park Development

The development had now been completed and would therefore be removed from future reports.

Melrose Road Play Hub

The Leisure Services Team Manager reported that correspondence from the landowner had been received earlier in the day stating that his consent for the new footpath would only be given if it was for a Permissive Footpath Agreement. It was believed that the cost for this would be approximately £1,500, so further investigation was required and once discussion had been had with Legal Services, further information would be provided for Members.

Coalville Park

The Leisure Services Team Manager reported that achievement of the Green Flag award had been included in the 2018/19 Council Delivery Plan. With the assistance of a Green Flag Assessor, plans had been put in place throughout the year with the application process to be completed by 31 January 2019. Councillor M B Wyatt suggested that officers apply to the Bardon Hill Quarry Community Fund for the money required to progress this project, rather than request the funds from Cabinet. The Leisure Services Team Manager commented that he was happy to look into this option but asked Members to consider requesting the funds from Cabinet in case the application was unsuccessful. Members agreed.

Following the previous meeting, an application had been submitted to apply for trust status for Coalville Park. It was recommended that if the application was successful, the name of the park be mended to 'Coalville Centenary Park' to recognise it. Councillor J Legrys commented that he was a little wary of renaming the park but he was happy to support if it would ease the progress of the fields in trust application. There were no objections to the proposed renaming.

Councillor J Legrys requested that any ward member consultation regarding this matter include Councillor J Cotterill as the park was situated on both of the ward boundaries.

Lillehammer Drive

The Leisure Services Team Manager informed Members that a meeting had taken place with representatives of Barratt's Homes in February, at which they expressed their interest in resolving the situation by 30 June. Officers will continue to pursue the matter. Councillor J Legrys congratulated the hard work undertaken by officers to resolve the matter and he was pleased that work could begin now that the planning notice has been received. He asked that his thanks be passed onto all officers involved.

London Road Closed Cemetery

Following the meeting held at the cemetery, Members were happy with the maintenance that had been carried out to date. The main discussion points were:

- Allocating money to maintain the grounds more regularly. Members felt the maintenance work currently being undertaken was appropriate.
- Allocating up to £4,500 to make the cemetery more welcoming to visitors including signage and benches.
- As there were many headstones which were laid down, the Leisure Services Team Manager agreed to contact the War Graves Commission to see if funding was available to reinstate them.

Councillor M B Wyatt suggested that applications be made to the Bardon Hill Quarry Community Fund for the money required for improvements. The Chairman asked officers to look into the matter further and report back to the next meeting.

Coalville Library

Councillor M B Wyatt explained that library staff and local people had raised concerns that the area outside the library was not appropriate for the changes in the area and was messy. The suggestion was to take away the grass verges and planters to create a more open space with benches for people to enjoy. The Leisure Services Team Manager reported that although it was Leicestershire County Council's land, they had given permission for any improvement work to be undertaken. He also commented that he was happy to progress with the project and would arrange a meeting with officers and Members so that a start could be made.

It was moved by Councillor J Legrys, seconded by Councillor J Geary and

RESOLVED THAT:

- a) The progress update on the 2017/18 Capital Projects be noted.
- b) The 2018/19 Capital Projects be noted.

RECOMMENDED THAT:

- a) If the application to Bardon Hills Quarry Community Fund was unsuccessful, £3,000 towards improvements to Coalville Park in order to help gain the Green Flag Award be allocated from balances.
- b) The name of Coalville Park be amended to 'Coalville Centenary Park', if the Fields in Trust application was successful.

30. 2017/18 FORECAST OUTTURN AND CAPITAL PROGRAMME 2018/19

The Head of Community Services presented the report to Members, highlighting the contribution to balances of £22,000 which would increase the forecasted yearend balance to £86,000. He reminded Members that a prudent level of reserves was 10 percent of the annual recurring expenditure, therefore it would be approximately £45,000.

Councillor M B Wyatt commented that each year he asked officers to look into expanding the Christmas events and was always told there was not enough time for further considerations. Therefore he asked officers to thoroughly investigate the possibility of expanding the event onto Hotel Street and Memorial Square for the 2019/20 financial year. The Chairman asked officers for a report to be brought to the next meeting with some ideas and costings so it could be discussed further. Councillor M B Wyatt agreed and commented that if it was not viable then he would understand but he would like the opportunity to discuss the option further.

It was moved by Councillor J Legrys, seconded by Councillor J Geary and

RESOLVED THAT:

- a) The 2017/18 Forecast Outturn be noted.
- b) The Capital Programme for 2018/19 be noted.

- c) A report be considered at the next meeting regarding the possible expansion of the Christmas in Coalville events.

31. DATE OF FUTURE MEETINGS

Tues, 19 June 2018
Tues, 16 October 2018
Tues, 18 December 2018
Tues, 16 April 2019

Councillor M Specht left the meeting at 7.17pm.

The meeting commenced at 6.30 pm

The Chairman closed the meeting at 8.05 pm

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NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COALVILLE SPECIAL EXPENSES WORKING PARTY – TUESDAY, 19 JUNE 2018

Title of report	COALVILLE SPECIAL EXPENSES WORKING PARTY TERMS OF REFERENCE
Contacts	Head of Community Services 01530 454832 paul.sanders@nwleicestershire.gov.uk
Purpose of report	To note the amended terms of reference and recommend approval to Cabinet.
Recommendations	THAT THE WORKING PARTY 1) NOTES THE UPDATED TERMS OF REFERENCE 2) RECOMMEND THAT CABINET APPROVE THE TERMS OF REFERENCE AT ITS MEETING ON 24 JULY.

1.0 BACKGROUND

1.1 At the previous meeting of the Coalville Special Expenses Working Party on 24 April, the remit of the group was discussed, in particular whether the meeting should be held in public. Following advice from the Legal Team, it was agreed that due to the nature of the group it would be prudent to open the meeting up to the public and the terms of reference be updated as a consequence.

2.0 TERMS OF REFERENCE

2.1 The updated terms of reference are attached at appendix 1 with reference to the attendance of members of the public highlighted at section 4.0.

2.2 Members are requested to note the updated terms of reference and to recommend approval by Cabinet at its meeting on 24 July.

COALVILLE SPECIAL EXPENSES WORKING PARTY

TERMS OF REFERENCE

1.0 ROLE

- 1.1 To consider budget and financial issues which either solely or predominantly affect the Coalville special expenses area and to make recommendations to Cabinet.
- 1.2 To receive reports and examine possible project options on which recommendations will be made to Cabinet.

2.0 FREQUENCY OF MEETINGS

- 2.1 The Coalville Special Expenses Working Party meets as often as is required to meet business demands – usually quarterly.

3.0 MEMBERSHIP

- 3.1 Membership of the Coalville Special Expenses Working Party comprises all ward members from within the special expenses area.
- 3.2 As this is a working group of Cabinet, political proportionality does not apply.

4.0 ATTENDANCE

- 4.1 The public are invited to attend the meetings of the Coalville Special Expenses Working Party in an observing capacity only.
- 4.2 To enable public attendance, all meetings will be held in the Council Chamber, where possible.

Agreed on(date)

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COALVILLE SPECIAL EXPENSES WORKING PARTY – TUESDAY, 19 JUNE 2018

Title of report	2018/19 EVENTS UPDATE
Contacts	Head of Community Services 01530 454832 paul.sanders@nwleicestershire.gov.uk Cultural Services Team Manager 01530 454769 wendy.may@nwleicestershire.gov.uk
Purpose of report	To update members with regards to 2018/19 events and projects funded within the Coalville Special Expense Area
Recommendations	THAT THE WORKING PARTY 1) NOTE THE PROGRESS UPDATE ON 2018/19 EVENTS 2) NOTE THE PROGRESS UPDATE OF THE COMMEMORATIVE ARTWORK FOR THE CENTENARY OF THE END OF WW1 3) RECOMMEND THAT THE DATE FOR MUSIC AND PICNIC IN THE PARK IS SET FOR 2019

1.0 EVENT PROGRAMME UPDATE FOR COALVILLE

1.1 2018/19 Event programme

The following event programme is being progressed; members of this working party have been involved in the planning process and have received updates on progress at the event sub-group meetings.

2018/19 COALVILLE EVENTS	2018/19 Allocated budget	Status
<u>20 April to 26 April – St George’s Day</u> (The installation of the English flag in various locations to celebrate St George’s Day)	£80	Completed
<u>23 June – Music in the Park</u> (A celebratory evening of music and entertainment in Coalville Park)	£17750	Planning
<u>24 June – Picnic in the Park</u> (including street entertainers in performance area, live music and community groups)		
<u>3 and 4 August 2017 – Coalville by the Sea</u> Family event celebrating the Great British seaside – two day event	£2000	Planning

24 November – Christmas in Coalville Christmas entertainment and festive food and drink festival	£9000	Planning
Total	£28830	

1.2 Music and Picnic in the Park – Saturday 23 and Sunday 24 June 2018

All event planning is well underway. The Event Management Plan and Event Risk Assessment have been finalised and issued to the district council insurers. The poster for the event can be seen in Appendix one.

The month of June is traditionally a busy time locally, nationally and internationally for events and festivals. Councillors should note that locally on Saturday 23 June, Coalville Rugby Club is hosting the Hope Festival, a charity music festival with all proceeds going to Hope Against Cancer, Leicestershire and Rutlands Cancer Research charity. The event will see 10 acts performing on stage, the event also includes a funfair, food and stalls, outside bar, inflatable zone and crazy golf.

Further, internationally on Sunday 24 June at 1pm, England will play Panama in the World Cup.

It is not recommended that any action should be taken, however it is likely that these events could impact on the number of people attending Music and Picnic in the Park and might impact on our footfall forecast.

1.3 Coalville by the Sea – Friday 3 and Saturday 4 August 2018

The event is planned for Friday 3 and Saturday 4 August at Needhams Walk, Coalville. Detailed planning is now underway. Sponsorship for the event (sand supply) has been secured from P&R Building Supplies Limited, Coalville.

1.4 Christmas in Coalville – Saturday 24 November 2018

Work continues on Christmas in Coalville confirmed to take place on 24 November 2018.

1.5 The next meeting of the events sub group is scheduled for:

- Tuesday 25 September 2018, 5pm in room 141.

1.6 Coalville May Fair 2018

Coalville May Fair 2018 took place on 4 to 7 May in Bridge Road car park, Coalville. The fair was a success and well supported by local people. Discussion with the funfair provider is currently underway to book the fair for 2019.

1.7 Music and Picnic in the Park 2019

It is proposed that the dates of Saturday 22 and Sunday 23 June are allocated for this event in 2018, confirmation of the date allows for early planning.

1.8 Coalville Events – June to August 2018

A poster showcasing events in Coalville (June to August 2018) can be seen in Appendix two.

1.9 Further events planned for Coalville in 2018/2019 supported by the district council are as follows:

- **Hello Heritage** – 1 to 16 September (districtwide event) presently five organisations/locations from the Coalville area are signed up to the initiative. The launch event is planned to take place in Coalville, at Ebenezer Church on Tuesday 28 August 2018.
- **Coalville Colour Run**, Coalville Park and town centre – 16 September 2018
- **Poppy Appeal Launch**, Memorial Square – 27 October 2018
- **The First Fifty ‘Play in a Day’**, a commemorative community performance working with Chorus Theatre at St John Baptist Parish Church, Hugglescote – 9 and 10 November 2018
- **Remembrance Service and Parade**, Christchurch and Memorial Square – 11 November 2018
- **Vienna Festival Ballet presents The Nutcracker** at Century Theatre – 14 December 2018
- **Coalville Writes Festival** will return in 2019

2.0 COALVILLE COMMEMORATIVES

2.1 WWI Commemorative Artwork at Memorial Square

Work on this initiative is progressing well. The artist Graeme Mitcheson has been commissioned and a contract has been issued.

At a meeting of the Royal British Legion (Whitwick Branch) committee members welcomed the artwork and fully supported the initiative. Committee members also supported the unveiling of the artwork on Saturday 27 October to coincide with the launch of the Poppy Appeal 2018.

The planning application has been submitted and is currently being considered.

An application for funding was submitted to the Bardon Hill Community Fund and considered by the funding panel on 31 May 2018, a decision on the outcome of the application is yet to be received. Following the outcome, the initiative will be delivered using either the external funding or, if unsuccessful, the £8,000 approved by Members following the last meeting of the group.

North West Leicestershire District Council presents

MUSIC AND PICNIC IN THE PARK

SATURDAY 23 AND SUNDAY 24 JUNE

COALVILLE PARK, LONDON ROAD, COALVILLE, LE67 3JB

FREE ENTRY

SATURDAY

6PM - 9.30PM

Andy B Goode - 50s and 60s singer | Strife of Riley – jazz with a hint of swing and big band | Ashby Big Band – 1940s Glenn Miller style

Sit, relax, listen and be entertained | Food and drink available

SUNDAY

12NOON - 5.30PM

Bel Canto Youth Choir – formed from several schools in the Coalville Family of Schools | Desford Colliery Band - top class brass band | Justice Beach – classic jazz and swing hits | Idle Empire – Indie folk band | 80s Sensation Soul - funk and disco

Community and charity stalls | Coalville Miners' Gala marquees | Baby Big Top Circus | Children's rides | Family entertainment and activities | Food and drink

FEATURING COALVILLE MINERS' GALA marquees showcasing the area's heritage through the work of local historical and heritage groups, parading of the miner's banner and part sponsorship of the Desford Colliery Band's performance. Part of The Leicestershire Coal Industry Welfare Trust Fund.



Please bring something to sit on and be prepared for the weather!



Programme subject to change
Please use town centre car parks
www.nwleics.gov.uk/whatson
Contact 01530 454604



CHOOSE
COALVILLE

COALVILLE EVENTS

JUNE - AUGUST 2018

CONSTRUCTION CLUB

9 JUNE | 23 JUNE | 7 JULY | 21 JULY | 4 AUGUST | 18 AUGUST

6 - 12 YEARS
COALVILLE LIBRARY
10.30AM



AN EVENING OF MEDIUMSHIP WITH

NIKKI KITT

SATURDAY 8 JUNE

CENTURY THEATRE

ROCK AND ROLL PARADISE TOUR

SATURDAY 23 JUNE | CENTURY THEATRE

MUSIC AND PICNIC IN THE PARK

SATURDAY 23 JUNE 6PM AND SUNDAY 24 JUNE 12NOON | COALVILLE PARK

SUMMER READING CHALLENGE!

LOOK OUT FOR EVENTS AND ACTIVITIES AT YOUR LOCAL LIBRARY OVER THE SUMMER INCLUDING DRAMA WORKSHOPS BY CHORUS THEATRE



STARTS SATURDAY 7 JULY | COALVILLE LIBRARY

CALIFORNIA DREAMERS

SATURDAY
7 JULY
CENTURY
THEATRE

COALVILLE BY THE SEA

FRIDAY 3 AND SATURDAY 4 AUGUST 11AM | NEEDHAMS WALK COALVILLE



LOOK OUT FOR

COALVILLE COLOUR RUN

SUNDAY 16 SEPTEMBER | COALVILLE PARK



For more info visit www.choosecoalville.co.uk

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NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**COALVILLE SPECIAL EXPENSES WORKING PARTY – TUESDAY, 19 JUNE 2018**

Title of report	CAPITAL PROJECTS UPDATE
Contacts	Head of Community Services 01530 454832 paul.sanders@nwleicestershire.gov.uk Leisure Services Team Manager 01530 454602 jason.knight@nwleicestershire.gov.uk
Purpose of report	To update members with regards to Capital Projects within the Coalville Special Expense Area
Recommendations	<ol style="list-style-type: none"> 1. THAT THE WORKING PARTY NOTE THE PROGRESS UPDATE ON THE 2017/18 CAPITAL PROJECTS 2. THE WORKING PARTY REQUEST TO CABINET THAT £3,000 IS ALLOCATED FROM BALANCES TO ALLOW FOR A PERMISSIVE FOOTPATH AGREEMENT AT MELROSE ROAD PLAY HUB 3. IF THE FUNDING APPLICATION TO THE BARDON COMMUNITY FUND IS UNSUCCESSFUL, THAT THE WORKING PARTY MAKE A REQUEST TO CABINET THAT £4,500 IS ALLOCATED FROM BALANCES FOR IMPROVEMENTS TO LONDON ROAD CEMETERY 4. THAT MEMBERS CONSIDER IF THEY STILL WISH TO PROPOSE TO CABINET THAT THE NAME OF COALVILLE PARK BE CHANGED TO COALVILLE CENTENARY PARK

1.0 2018/19 CAPITAL PROJECTS**1.1 Owen Street Recreation Ground Floodlights - £55,000 (£50,000 S106 and £5,000 CTFC)**

Work commenced on the refurbishment on 29 May and is due to be completed by 20 June. Although funding had previously been approved through the Coalville Special Expenses budgets, S106 funding has been identified that will now be used for the project allowing the £50,000 originally allocated to be returned to the relevant Asset Protection budget and balances.

1.2 Thringstone Miners Social Centre Training Pitch – £7,431

Planning approval has been given for both the fencing and the footpath diversion and the Board has been revitalised by the addition of 3 new Trustees and a new Chair. At their AGM, the training pitch project was identified as a priority action for the forthcoming year by the trustees. At the last meeting of the trustees further issues were highlighted regarding the financial stability of the football club. Consequently this is a priority for the trustees and once resolved, it will allow them to progress with the training pitch project. However, no further meetings of the trustees have taken place since the last meeting of the Coalville Special Expenses Working Party.

1.3 **Coalville Forest Adventure Park – Balance £14,614 (£4,814 S106 funding and £9,800 external funding)**

Improvement works are ongoing. The picnic area and benches are in the process of being installed and the childrens play equipment has been ordered and is due to be installed before the end of June. The improved signage, 3-2-1 jogging circuit and bird boxes will be installed early to mid July, and at the back end of summer, there will be additional planting undertaken in partnership, and the creation of an additional path

1.4 **Melrose Road Play Hub - £4,000**

Formal written approval has been received by the landowner of the wooded area and a legal agreement was drawn up between the council and the landowner in support of the new path. However, the landowner has indicated they would like a Permissive Footpath Agreement. Having discussed with colleagues in Legal Services, as the landowner they can stipulate this and, therefore we have no option but to follow this process. The cost of this is approximately £1,500. However, Leicestershire County Council will also have to be party to the agreement as the footpath will adjoin highways land and this may incur further costs. Members may wish to allocate £3,000 from balances to enable the project to be delivered.

1.5 **Coalville Park**

1.5.1 **Green Flag Award - £3,000**

Achievement of the Green Flag Award has been included in the 2018/19 Council Delivery Plan. Discussions have taken place with a Green Flag assessor who will support the council on this journey and has visited the site to meet staff and offer recommendations.

The quarterly tasks for the award are:-

- Quarter 1 - Identify improvements to be made to gain the award, and seek approval for proposals and costs from the Coalville Special Expense Working Party and Cabinet:-
It is anticipated that £3,000 will be required to make improvement to the parks in order to obtain the Green Flag. These include improved signage, new notice boards, the replacement of litter bins, and the replacement of seating. This amount will also cover associated fees for the application process. A funding application was submitted to the Bardon Community Fund at the end of May and a decision is pending. Following the outcome, the improvements will be delivered using either the external funding or, if unsuccessful, the £3,000 approved by Members following the last meeting of the group.
- Quarter 2 - Establish a community based group to support the management of the park and seek to place the park in trust:-
Work has already commenced on this in partnership with the CEP and Friends of Thringstone.
- Quarter 3 - Develop a Management Plan for the park:-
This will highlight how the park will be managed and will also include a fluid and costed Improvement Plan to evidence ongoing investment and continuous improvement in the area. This will allow the Working Group to allocate budgets to improvements on an annual basis.
- Quarter 4 - Undertake the accreditation process:-
Applications are accepted annually with a deadline of 31 January 2019.

1.5.2 **Fields in Trust**

An application has been submitted as part of the Centenary Fields programme which honours the memory of those who lost their lives in World War One. Fields in Trust have responded indicating that the park is eligible but there would be a delay in processing the application due to them having a lack of legal representation. Consequently we are waiting a formal response.

It was agreed at the last meeting to propose to Cabinet changing the name of Coalville Park to Coalville Centenary Park in recognition of the Centenary Fields Programme. However, it has been confirmed that this isn't a requirement of the programme and the name can remain the same if required. Consequently, Cabinet have deferred making the decision pending Members of the Working Party reconsidering if they do definitely want to propose the name change.

1.6 **Lillehammer Drive**

Barratt's have confirmed their intention to remove the MUGA from Monday 18 June. They are anticipating the removal will be fully completed and the area will be secured with green mesh fencing by 2 July, although this will be weather dependant. The land transfers will then take place, as will the transfer of the commuted sums, and the area will be planted up as an open space during the next planting season in early autumn. Letters have gone out to residents in a joint correspondence from NWLDC and Barratt's notifying them of the work to be undertaken and the timescales.

1.7 **London Road Closed Cemetery - £4,500**

An application has been submitted to the Bardon Community Fund to cover the cost of improvement works. If unsuccessful, Members may wish to consider allocating £4,500 from balances for the work to be undertaken. In addition, the Commonwealth War Graves Commission has been contacted to see if there is any funding available to reinstate laid down headstones and a response is awaited.

1.8 **Coalville Library**

Following an on site meeting between officers and Members to discuss potential improvements to the area outside Coalville Library, it became apparent that the proposals were significantly larger than first anticipated. There was also a request made for consideration being given to improving High Street generally. In addition, officers were also conscious of not undertaking any work that conflicted against wider works within the Coalville area. Consequently, officers will refer the concerns regarding the area to the Coalville Board for consideration.

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NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**COALVILLE SPECIAL EXPENSES WORKING PARTY - TUESDAY, 19 JUNE 2018**

Report Title	COALVILLE SPECIAL EXPENSES 2017/18 OUTTURN & CAPITAL PROGRAMME 2018/19 FUNDING
Contacts	Head of Community Services 01530 454832 paul.sanders@nwleicestershire.gov.uk Senior Accountant 01530 454709 pete.simpson@nwleicestershire.gov.uk
Purpose of report	To inform Coalville Special Expense Working Party of the 17/18 final outturn and changes to the funding of the 18/19 capital programme and available funding for future schemes.
Recommendations	THAT THE WORKING PARTY 1) NOTES THE 2017/18 FINAL OUTTURN 2) NOTES THE CAPITAL PROGRAMME FOR 2018/19

1 2017/18 FINAL OUTTURN

- 1.1 The final outturn (Appendix 1) shows a contribution to balances of £23k, mainly due to increased burial income and reduced Parks & Recreation grounds general repairs & operational purchases. This has increased the yearend balance to £92k. There are also some smaller earmarked reserves £9k and an Asset Protection Reserve for our Cemeteries, Recreation Grounds and Open Space Maintenance £39k.

2 CAPITAL PROGRAMME 2018/19

- 2.1 There are currently four schemes within the programme (Appendix 2).
- 2.2 At the last CSEWP it was agreed to fund Owen Street Floodlights upgrade (Est Cost £50k) from a combination of asset protection fund and balances. The funding of this capital scheme has now changed as there is S106 funding available.
- 2.3 The S151 Officer has advised that a prudent level of reserves is 10% of annual recurring expenditure. Our estimated expenditure is around £446k (18/19 budget). Therefore a prudent level of reserves would be around £45k.
- 2.4 At the last CSEWP Members approved funding of £8k for the WW1 commemorative art work subject to external funding not being obtained and improvements to CV Park (Green Flag award) £3k and are therefore advised that a potential £36k could be allocated to future projects.

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COALVILLE SPECIAL EXPENSES 17/18 - ACTUAL OUTTURN

	2017/18	
	Original Estimate	Actual Outturn
	£	£
Parks, Recreation Grounds, Open Spaces & War Memorials	279,620	270,220
Broomley's Cemetery	19,210	9,371
One Off Grants	2,000	989
Other Expenses	500	240
Coalville Events	55,110	51,753
Contribution to Reserves	0	5,034
TOTAL SPECIAL EXPENSES (Net Cost Of Service)	356,440	337,608
Service Management recharges	76,270	76,618
ANNUAL RECURRING EXPENDITURE	432,710	414,225
FUNDED BY:		
Use of Reserves	-4,697	-23,182
Precept	379,020	379,020
Localisation of Council Tax Support Grant	58,387	58,387
	432,710	414,225
BALANCES 1st APRIL 2017	68,931	68,931
Contribution to Reserve	4,697	23,182
BALANCES 31st MARCH 2018	73,628	92,113

2017/18

1. The 17/18 CV Special Expenses final outturn figures show a contribution to balances of £23k, increasing the overall balances held to £92k.

2. The above figures include the following approved schemes:

	Approved	Required	
Footpath improvements to Melrose Rd Play Hub, Thringstone	4,000.00	4,000.00	c/fwd to 18/19
Melrose Rd Rec Grd - two benches and landscaping	2,000.00	2,000.00	completed
Christmas Lights - additional lights	4,055.00	3,055.00	completed

3. The other major in year variances are:

- i. Broomleys Cemetery
Increased burial income £7k.
- ii. Parks & Rec grounds
Reduced general repairs £6k and operational purchases £5k.

OTHER CV SPECIAL EXPENSE RESERVES	Balances 01.04.17	Contributions 17/18	Actual Exp 17/18	Balance as at 31.03.18
EARMARKED RESERVES	£	£	£	£
CV MEMORIALS - MAJOR REPAIRS/VANDALISM	2,740	0	0	2,740
CV MARKET - NEON SIGNAGE	3,000	(720)	2,280	0
2 * MOBILE VEHICLE ACTIVATED SIGNS	8,000	0	5,372	2,628
MELROSE RD - PLAY HUB IMPROVEMENTS	0	4,000	0	4,000
ASSET PROTECTION RESERVES				
CEMETERY/RECREATION GROUND	36,579	4,000	5,251	35,328
S106 PLAY AREA/OPEN SPACE MTCE (committed for future years)	7,655	0	4,137	3,518
	57,974	7,280	17,040	48,214

SPECIAL EXPENSES - CAPITAL PROGRAMME 18/19

	BUDGET	ACTUAL EXPENDITURE	BALANCE
	£	£	£
FUNDING			
Balance B/Fwd 01.04.17 (Asset Protection)	10,210.10		
Revenue Contribution to capital schemes	0.00		
Asset Protection Contribution 17/18	0.00		
S106 Funding	54,813.68		
TOTAL FUNDING	65,023.78		
CAPITAL PROGRAMME			
Owen Street - Floodlights upgrade	50,778.93		50,778.93
CV Forest Adventure Park improvements	4,813.68		4,813.68
Thringstone Miners Social Welfare Site - training area (% contr)	7,431.17		7,431.17
WW1 Commemorative Art Work, Memorial Square	2,000.00		2,000.00
TOTAL EXPENDITURE	65,023.78	0.00	65,023.78
UNALLOCATED FUNDING	-		